



Poojya Sane Guruji Vidya Prasarak Mandal's

**S.I.Patil Arts, G.B.Patel Science & S.T.K.V.
Sangh Commerce College, Shahada,**

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Examination Policy

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EXAMINATION POLICY

OBJECTIVE:

The objective of the examination system at our College is to expose students to continuous evaluation rather than focus only at term end exams wherever applicable as per guideline/rules/regulation of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. This system ensures that the students develop the ability to study regularly and do not need to put any extraordinary work towards the end of the semester. This system also puts the onus on students to perform consistently and not study in a sporadic manner. During the course of a semester, a student is evaluated in the internal assessment and Semester End Examination.

THE SCHEME OF EXAMINATION:

The performance of the learners shall be evaluated in two components: Internal Assessment with 40 marks by way of continuous evaluation and by Semester End Examination with 60 marks by conducting the theory examination.

PASSING STANDARD:

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment & Semester End Examination. The learners shall obtain minimum of 40% marks in the Internal Assessment and 40% marks in Semester End Examination separately, to pass the course and minimum of 40% marks in practical examination, wherever applicable, to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment & Semester End Examination together (including practical's if applicable).

PERFORMANCE GRADING:

The PERFORMANCE GRADING of the learners shall be on TEN point ranking system as under:

Grade	Marks	Grade Point	Performance
O	80 & Above	10	Outstanding
A+	70 – 79.99	9	Excellent
A	60 – 69.99	8	Very Good
B	55 – 59.99	7	Good
B+	50 – 54.99	6	Above Average
C	45 – 49.99	5	Average
D	40 – 44.99	4	Pass
F	Less than 40	0	Fail

The performance grading of semester shall be based on the aggregate performance of Internal Assessment and Semester End Examination and Practical, if applicable. The performance of overall program is calculated as per the University guidelines. The overall Grade for each semester and program as per the following table.

SGPA/CGPA	Grade
10	O
9 – 9.99	A+
8 – 8.99	A
7 – 7.99	B+
6 – 6.99	B
5 – 5.99	C
4 – 4.99	D

ALLOWED TO KEEP TERMS (ATKT):

a. A learner shall be allowed to keep term for Semester II irrespective of number of courses of failure in the Semester I.

b. A learner shall be allowed to keep term for Semester III if he/she passes each of Semester I and Semester II

OR

A learner fails in not more than FOUR courses of Semester I and Semester II taken together with not more than TWO courses at each of Semester I & Semester II.

c. A learner shall be allowed to keep term for Semester IV irrespective of number of courses of failure in Semester III.

d. A learner shall be allowed to keep term for Semester V if he/she passes Semester I, Semester II, Semester III and Semester IV

OR

A learner shall pass Semester I and Semester II and fails in not more than FOUR courses of Semester III and Semester IV taken together with not more than TWO courses at each of Semester III & Semester IV.

OR

A learner shall pass Semester III and Semester IV and fails in not more than FOUR courses of Semester I and Semester II taken together with not more than TWO courses at each of Semester I & Semester II.

e. A learner shall be allowed to keep term for Semester VI irrespective of number of courses of failure in the Semester V

f. The learner can appear for the semester VI examination (subject to d & e above) but the result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

GRACING:

The gracing shall be carried out as per existing ordinances of the University in force.

Question Papers Pattern:

1. The question papers shall be set and assessed by the teacher, teaching the course. If the course is taught by more than one teacher, the question paper shall preferably be set jointly and assessment of the sections / questions shall be done by the respective teacher.

2. The College authorities may request the teachers from other institutes teaching the course to set the question paper and/or assess the answer papers. However for such actions the university authorities may seek proper reasons and justifications from the concerned Head of the Institute.

3. The question paper set by the college in different courses shall be forwarded to the University within 15 days of the declaration of the results for the semester for being placed before the respective Board of Studies, which shall report their observations to the Academic Council and inform the observations of the Board and the Academic Council to the concerned colleges.

Centralised Assessment:

The entire work of assessment of the answer papers at the Semester End Examinations shall be centralized within the premises of the concerned college as per the provisions of the University Act and shall be open to inspection by the University. The College can appoint a Committee of 5 members to plan and conduct the CAP Centre to ensure smooth, efficient and effective conduct of CAP and Completion of the Assessment.

Moderation:

The norms for moderation shall be as per the existing ordinances of the University of Mumbai in force.

Verification and Revaluation:

Shall be as per the existing ordinances and regulation of the University.

Ex-student:

Learner's who are declared failed in one or more courses on account of failure at the Internal Assessment and/or Semester End Examinations or who have been allowed to keep terms for the higher class shall appear as ex-student for the Internal Assessment and/or the Semester End Examination in the failed course at the examinations held by their respective college.

College Examination Committee:

The College Examination Committee shall consist of not more than 10 members, nominated by the Principal / Head of the Institute. One of the members shall be the Chairman of the Committee. The Committee will act as the custodian and shall be In-charge of all the matters pertaining to the Internal Assessment, Semester End Examination of regular as well as ex-students for all the examination at Semester I to IV and for the Internal Assessment for Semester V and VI including preparation of time table, setting of the question paper, arrangement for assessment of the answer books, the declaration of the results, attending to and resolving the grievances/queries of the learners which are not part of Unfair Means Inquiry Committee, keeping records of the assessment of all the assessments and examinations, scrutiny of the student's eligible to appear for the additional examination and any other matter pertaining to the conduct of the additional and examination for the ex-students. The committee shall work as per the rules & regulation of the University and under the superintendent of the Principal/ Head of the Institution but as per direction of University Examination authority from time to time.

College Unfair Means Inquiry Committee:

The College Unfair Means Inquiry Committee shall be constituted as per the prevailing ordinances of the University. The term of the committee shall be for five years subject to the provision of Section 42 and 43 of the Maharashtra Universities Act. The proceedings and working of the committee shall be maintained in the form of documents and minutes.

Sets of Question papers:

Three different sets of question papers shall be drawn with the model answer paper and assessment scheme per course for every Semester End Examination one of which shall be used for the regular examination, the second set can be used for the additional examination and the third set can be used for the examination for the ex-student. Similarly two sets of question papers shall be drawn for every test/assignment conducted per course one of which shall be used for the examination and the other for the additional examination.

Remuneration to Paper Setters / Examiners / Teaching and Non-Teaching Staff:

The remuneration payable to the paper setters and examiners will be as prescribed by the University Statute from time to time. The remuneration payable to the teaching and non-teaching staff appointed for the conduct of the examinations will be as per the rates prescribed by the University.

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(Prof. R. S. Patil)
Principal
