

**PSGVP Mandal's**  
**SHRI S. I. PATIL ARTS, G. B. PATEL SCIENCE & STKVS COMMERCE COLLEGE,**  
**SHAHADA - 425409, (Dist- Nandurbar), (M.S.), INDIA.**

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Phone/ Fax Office (02565) 229576

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**Principal: Prof. Dr. Rajendra Shankarrao Patil, M.Sc., M.Phil., Ph.D.**

## Internal Quality Assurance Cell (2022-23)

### IQAC meeting minutes and Action taken report








The Meeting of IQAC was held on 1-12-22 at 12.00 pm in IQAC Hall.


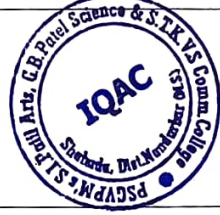

Agenda	Matter raised by/suggestions given by	Outcomes of discussions (Minutes)	Action taken
To read and confirm minutes of previous meeting	Dr. M. M. Patil	IQAC Coordinator took review of the last meeting and decisions made	All the quality initiatives were continued in the current academic year.
Assessing the ARS proposal of faculty members	Prof. I. J. Patil	The ARS Proposal of Dr. S. S. Pathak, Dr. A. G. Beldar, Mrs. V.K. Patil, Mr. S. R. Ujgare, Dr. P. P. Jagtap, Dr. Y.H. Wasu, Dr.S. S. Bhande and dr. D. M. Gangurde was assessed and forwarded to the affiliating University.	The ARS Proposal of eligible faculty was forwarded to the affiliating University. After approval Their promotion documents were submitted to JD Office, Jalgaon
AQAR 21-22	Dr. M. K. Patel	AQAR 21-22 has been finalized after the results of all classes was declared.	The AQAR 21-22 was uploaded on NAAC portal.
Extension Activities of NSS and NCC	Prof. R. L. Totale	All the members discussed the activities to be planned by NSS and NCC for 22-23.	NSS and NCC activities were conducted in online/offline modes
Updation of website regularly	Dr.U.M.Jadhav	It is necessary to update the website regularly by uploading the achievements of faculty and students, decisions of administrative office, announcements	The vendor was made aware about the changes to be made in the Home page and new tabs to be introduced as per the requirements
To organize Criterion wise presentations of SSR 2022	Dr. M. K. Patel	To ensure better grade in NAAC 2022, the members discussed about the Individual Presentations from Criteria 1 to 7 and find out the outcomes.	All Criteria Coordinators gave presentations criteria wise and highlighted the points in which we are lagging somewhat. This helped us to improve in all criterions.
Tentative Admission Procedure for 23-24	Dr. U. M. Jadhav	Framing of policies for Admission at UG and PG level was discussed by the members	The Prospectus was finalized
Webinars/Workshops to be conducted	Dr.M.K.Patel	The dates for Int. and Nat. Webinars and Workshops were finalized. The Brochure was drafted and circulated to the stakeholders.	All the webinars were organized according to the plan.
Counselling sessions for students	Dr.I.J.Patil	Carreer counseling and guidance to students is to be initiated.	Accordingly workshop on "Personality Development



		Discussions revealed that some Workshops on Personality development must be planned	will be organized in collaboration with Rubiacon International, Mumbai.
Any other issues	Dr M.K.Patel	Some issues were discussed about the PPT to be prepared by departments	

The meeting was concluded with a vote of thanks proposed by Dr. Milind. M. Patil  
The following members were present for this meeting.

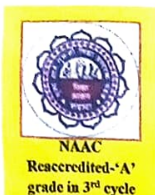
Sr. No.	Name of the Member	Signature
1	Dr. S. D. Sindkhedkar	
2	Dr. U. M. Jadhav	
3	Prof. Dr. S. K. Tayade	
4	Shri. R. L. Totale	
5	Mrs. Dr. A. H. Jobanputra	
6	Dr. R. Z. Sayyed	
7	Dr. I. J. Patil	
8	Mr. Milind M. Patil	
9	Shri. S. M. Bhandarkar	
10	Shri. G. G. Sonar	
11	Patil Roshan Rajendra	

 <b>Co-ordinator IQAC</b> PSGVPM's S.I. Patil Arts, G.B. Patil Science & S.T.K.V.S Comm. College, Shahada, Dist. Nandurbar (M.S.)		 <b>Prof. R. S. Patil</b> <b>Principal</b> PSGVPM's S.I. Patil Arts, G.B. Patil Science & S.T.K.V.S Comm. College, Shahada, Dist. Nandurbar (M.S.)
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Shahada

Date- 1/12/22





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GOLDEN JUBILEE YEAR- (2020-21)

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Principal: Prof. Dr. Rajendra Shankarrao Patil, M.Sc., M.Phil., Ph.D.

## Internal Quality Assurance Cell (2022-23)

### IQAC meeting minutes and Action taken report

The Meeting of IQAC was held on 9-10-22 at 2.00 pm in IQAC Hall.








Agenda	Matter raised by/ suggestions given by	Outcomes of discussions (Minutes)	Action taken
Review of last meeting minutes	Dr. M. M. Patil	IQAC Coordinator took review of status of IQAC activities with respect to last meeting	The concerned staff were informed to complete the pending work
To take review of Peer Team Visit in Dec 2022	Dr. M. K. Patel	Majority of the data has been collected except results and student progression related activities.	The overall schedule of PTV was channelized and rehearsal was conducted by all Departments.
Approval of New Teaching Diary	Dr. S. K. Tayade	It is necessary to update the Teaching Diary so that all necessary information will be available in the single file	Teaching Diary was finalized with some minor changes suggested by the members
RUSA 2.0 Infrastructure Renovation	Dr. I. J. Patil	The renovation of labs, Library and Auditorium is to be done under RUSA 2.0 scheme	Estimate and work order has been given to the vendor and work is in progress
To take review for updation of college website	Prof. R. Z. Sayyed	The website should be regularly updated and interactive.	The website committee took efforts in updating website in communication with website Vendor Raintek Solutions, Pune
Purchase for AY 22-23	Dr. Mrs. A. H. Jobanputra	The purchase for IQAC was finalized. Dr. M. K. Patel suggested that henceforth only LED Bulbs should be purchased.	The budget was sanctioned by the Principal. Whenever there is a necessity for change in tube lights, bulbs etc. only LED bulbs were





			procured.
On the spot issues	Dr. M. K. Patel	Effective implementation of SOP's and Checklist will be essential for all Departments.	The Academic Committee keeps the record of implemented activities as per the procedure and policies of the institution.

The meeting was concluded with a vote of thanks proposed by Dr. M. K. Patel

The following members were present for this meeting.

Sr. No.	Name of the Member	Signature
1	Dr. S. D. Sindkhedkar	
2	Dr. U. M. Jadhav	
3	Prof. Dr. S. K. Tayade	
4	Shri. R. L. Totale	
5	Mrs. Dr. A. H. Jobanputra	
6	Dr. R. Z. Sayyed	
7	Dr. I. J. Patil	
8	Mr. Milind M. Patil	
9	Shri. S. M. Bhandarkar	
10	Shri. G. G. Sonar	
11	Patil Roshan M.	

		
<b>Coordinator IQAC</b> Dr. M. K. Patel PGVPM's S.I. Patil Arts, G.B. Patel Science & S.T.K.V.S Comm. College, Shahada, Dist. Nandurbar (M.S.)		<b>Prof. R. S. Patil</b> <b>Principal</b> PGVPM's S.I. Patil Arts, G.B. Patel Science & S.T.K.V.S Comm. College, Shahada, Dist. Nandurbar (M.S.)

Shahada

Date- 9/10/22





NAAC Reaccredited-  
'A' grade in 3<sup>rd</sup> cycle

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## Internal Quality Assurance Cell (2022-23)

### IQAC meeting minutes and Action taken report








The Meeting of IQAC was held on 10-7-22 at 2.00 pm in IQAC Hall.



Agenda	Matter raised by/suggestions given by	Outcomes of discussions (Minutes)	Action taken
Review of minutes for last meeting	Dr. M. M. Patil	IQAC Coordinator took review of the last meeting and decisions made	All the quality initiatives were continued in the current academic year.
CAS promotion of eligible faculty	Prof. I. J. Patil	The ARS Proposal of eligible faculty is to be assessed and forwarded to the affiliating University.	The Proposal of eligible faculty has been forwarded to University for further approval.
Submission of AQAR 22-23	Dr. M. K. Patel	IQAC Coordinator took review of the AQAR status.	The AQAR was finalized and after the results are declared it will be submitted.
Academic Calendar for year 2022- 23	Prof. R. Z. Sayyed	All the members discussed the activities to be planned for 22-23.	Academic Calendar for the year 2022- 23 was finalized
Mentor Mentee Scheme	Dr. S. K. Tayade	An effective mentoring system is to be followed. Advanced learners should be identified by their mentors to encourage students to secure University ranks. Mentors of all classes should collect the data.	The Mentoring activities is being successfully carried out in 22-23. Mentees are motivated and encouraged to make more efforts in their studies
Organize Criterion wise presentations of SSR	Dr. M. K. Patel	To ensure better grade in NAAC 2022, the members discussed about the Individual Presentations from Criteria 1 to 7 and find out the outcomes.	All Criteria Coordinators gave presentations criteria wise and highlighted the points in which we are lagging somewhat. This helped us to improve in all criterions
Budget and Purchase for AY 2022-23	Dr. M. M. Patil	The budget for conducting NAAC accreditation must be increased as we are facing NAAC peer team visit in 2022.	The increased budget was sanctioned by the Principal.
To depute one faculty to attend the Documentation workshop organized by IQAC cluster	Dr. S.D. Sindkhedkar	For proper documentation of documents during SSR submission, it was decided to depute Dr. M. M. Patil to attend the Documentation Workshop organized by IQAC	Dr. M. M. Patil completed the Online Documentation Workshop organized by IQAC Cluster during 29 -30 July 2022.



Academic Audit 2021-22	Dr. M. K. Patel	Cluster The outcomes of Academic Audit conducted were put forth by Dr. M. K. Patel. He informed that all departments should strictly follow the Academic Calendar in preparing Teaching Plans.	No irregularity of any kind was found during the Academic Audits conducted.
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The meeting was concluded with a vote of thanks proposed by Dr. Milind. M. Patil  
The following members were present for this meeting.

Sr. No.	Name of the Member	Signature
1	Dr. S. D. Sindkhedkar	
2	Dr. U. M. Jadhav	
3	Prof. Dr. S. K. Tayade	
4	Shri. R. L. Totale	
5	Mrs. Dr. A. H. Jobanputra	
6	Dr. R. Z. Sayyed	
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Shahada

Date- 10/7/22





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## Internal Quality Assurance Cell (2022-23)

### IQAC meeting minutes and Action taken report








The Meeting of IQAC was held on 16-3-22 at 1.00 pm in IQAC Hall.




Agenda	Matter raised by/suggestions given by	Outcomes of discussions (Minutes)	Action taken
Minutes of last meeting	Dr. M. M. Patil	IQAC Coordinator took review of status of work done with respect to last meeting.	To continue quality initiatives in the current academic year.
Review of SSR submission	Dr. M. K. Patel	Strategy and stages for SSR Submission was discussed	Stages for SSR Submission was discussed and it was decided to submit IQA on 1/4/2022
CAS proposals of eligible faculty	Dr. U. M. Jadhav	Three faculty members are due for CAS Promotion Scheme. Their proposals are to be verified by IQAC.	CAS proposal of Dr. M. K. Patel, Dr. R. M. Chaudhari and Dr. A. R. Nikam were verified and forwarded to University for further process.
Plan of Action for AQAR 22-23	Prof. Mrs. A. H. Jobanputra	IQAC Coordinator took review of the AQAR prepatation.	The AQAR will be finalized and submitted after completion of inputs
Plan of Academic activities for the year 2022 - 23	Prof. R. Z. Sayyed	Members discussed the plan of activities for AY 22-23, including Audit and SEC Courses to be introduced this year.	All the activities planned have been successfully implemented and a Workshop on Audit Courses was conducted for the students.
MoU's with various organizations for academic excellence	Dr. M. K. Patel	The requirements of MOU for Skill Based Courses was discussed	The respective department heads and coordinators are informed to make MoU's as per requirement and formats.
Student Satisfaction Survey	Dr. S. D. Sindkhedkar	SSS is compulsory for all students, so a system has to be followed to complete this process	All Mentors were allotted the duty to monitor the process of SSS by guiding students regarding the same
To focus on Mentor Mentee Scheme	Dr. S. K. Tayade	It was decided that all mentor should focus on students for progression and tracking.	The Mentoring activities will be successfully carried out in AY22-23.
To discuss about the Best	Prof. Mrs. A.	Some Good Best practices should	Many Departments have



Practices to be conducted by Departments	H. Jobanputra	be implemented by all the Departments and the outcomes should be highlighted.	carried out Best Practices through Navlekhan workshops.
Updation of institutional website	Dr. M. M. Patil	Members discussed about the formats to be prepared for Home Page of the website so that it becomes more interactive.	The website committee after long discussions with the HOD's have finalized a new draft of inputs that will help the stakeholders to access the website more efficiently.
Any other issues	Dr. M. K. Patel	SSR preparation is in final stage, so all the IQAC members should verify the documents to be uploaded.	All IQAC members finalized the SSR and it is ready for uploading on portal.

The meeting ended with a vote of thanks proposed by Dr. Milind M. Patil  
The following members were present for this meeting.

Sr. No.	Name of the Member	Signature
1	Dr. S. D. Sindkhedkar	
2	Dr. U. M. Jadhav	
3	Prof. Dr. S. K. Tayade	
4	Shri. R. L. Totale	
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Date- 16/3/2022