

[Those Student who will obtain the application form from web site are requested to add Rs. 10/- towards an application form fee for verification and Demand of Photocopies of Answer books]



Grade "B" ( 2.88)  
(NAAC ACCREDITED)

**NORTH MAHARASHTRA UNIVERSITY,  
JALGAON-425 001**

Application for verification and Demand of Photocopies of Answer Book

(Fees as prescribed by the University from time to time)  
(Maximum Two theory Subjects)

To,  
The Controller of Examinations,  
North Maharashtra University,  
JALGAON-425001

Sir,

I, the undersigned, request you to verify and issue photocopies of my answer books as per details given below :

Full Name of the Candidate } Shri./Smt. \_\_\_\_\_  
\_\_\_\_\_

Full Address for Communication } \_\_\_\_\_  
\_\_\_\_\_

E mail id \_\_\_\_\_ Pin Code No. \_\_\_\_\_

Examination \_\_\_\_\_

Seat No. & Centre No. \_\_\_\_\_ P.R.No. \_\_\_\_\_

Month & Year of Examination \_\_\_\_\_

(Details of theory papers for which photocopies of answerbooks are required (Maximum 2 theory Paper).

Sr.No.	Name of the Paper	Marks Obtained	Out of	For Office Use

The amount of Rs. \_\_\_\_\_ as fees prescribed for verification photocopies of answer books has been paid by Cash /Bank D.D. No. \_\_\_\_\_

I enclose herewith the true copies of Statement of Marks.

I have read the rules given on the backside of this form and the same are acceptable to me.

Place :

Yours faithfully,

Date :

(Signature of the Student)

Signature of the Principal with seal

Name : \_\_\_\_\_

[Read instructions carefully before filling this form]

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## **NORTH MAHARASHTRA UNIVERSITY, JALGAON**

### **Rules and Procedure for demand of Photo copy / Zerox copies of Answer book(s)**

- 1) The examinee shall be eligible to apply for the photo copy of maximum two answer books of each immediately preceding examination(s).
- 2) The Prescribed application form for verification and demand of photo/zerox copy of answer book can be obtained on payment of Rs.10/- or Obtain it from Website and Add Rs. 10.- extra in the fees.
- 3) The Photo / Zerox copy of answer book of practical examinations seasonal marks, viva-voce, dissertation, thesis shall not be supplied to the examinee (s).
- 4) The Photo / Zerox shall be supplied on the Payment of non-refundable fees as per prescribed by the University from time to time. The fee paid by the examinee(s) shall be remitted by Demand Draft drawn in favor of the Registrar, North Maharashtra University, Jalgaon.
- 5) The prescribed application form duly filled in & signed by the applicant only shall be submitted to the Principal of the College within 12 days (both days inclusive) from the date of declaration of general result of relevant examination. Incomplete or Incorrect application form shall be rejected without assigning any reasons. The fees paid along with application form shall not be refunded.
- 6) The University shall supply the photo/Zerox copies within 30 days from the date of receipt of application through the Principal of the College.
- 7) The detailed rules & procedure prescribed in the Ordinance 134 are applicable.
- 8) The facility of obtaining photo/zerox copy/ies of assessed and or moderated theory subject(s) answer book(s) is extended with a view to bring transparency in the examinations system.
- 9) The supply of Zerox/ copies of answer book is being an additional facility made available to the candidates. Therefore, any delay in sending zerox copy of answer book(s) due to any reasons beyond University control shall not confer any right upon the candidates. Notwithstanding the provision of grant of zerox copy provided to the examinee/s the same can not be published any where with any mollified intention.
- 10) The applicant examinee/s shall be sole custodian of the photo/zerox copies, so supplied and shall not be entitled to transfer the same to anybody for any purpose whatsoever. The examinee(s) shall further retain himself from putting such zerox copy/ies to any misuse that might jeopardize the reputation of the University.
- 11) If the examinee/s are found guilty of any misuse of the photo /zerox copy/ies shall attract the provisions of section 32 (6) (a) of Maharashtra Universities Act, 1994 and shall be liable for the award of punishment ranging from cancellation of performance at examinations debarring him / her from appearing at any further examination's to confiscation of his / her degree(s) conferred.
- 12) If any examinee/s is found indulged in any malpractice's as per Ordinance 9 (3) and or has been punished on account of malpractices in the examination/s, he/ she will not be entitled to apply for obtaining zerox copy of answer-books of any of the subjects / papers of that examination.

Controller of Examinations  
North Maharashtra University, Jalgaon